



# BAL HARBOUR VILLAGE

Office of the Village Clerk  
655 – 96<sup>th</sup> Street, Bal Harbour, Florida 33154  
(305) 866-4633, Ext. 18 • clerk@balharbourflorida.com

## **LOBBYIST REGISTRATION FORM**

(Village Code Section 2-301)

---

**Please Complete All Three (3) Pages and Return to the Village Clerk**

### **I. Lobbyist Information**

Lobbyist Name: \_\_\_\_\_  
Last First MI

Mailing Address: \_\_\_\_\_  
City State Zip

Business Phone: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

---

### **II. Principal Information**

Name, address and phone number of your Principal: (i.e., person, business entity, corporation or association whose interest you represent or by whom you are employed)

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City State Zip Code

Phone Number: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

\*Identify in an attachment, any other persons holding directly or indirectly a 5% or more ownership interest in the Principal.

---

### **III. Authorization of Principal**

Prior to lobbying, provide to Village a letter from your Principal stating that the Lobbyist is authorized to represent the Principal.

- Check applicable:
- Letter is attached.
- Lobbyist will file letter prior to lobbying.

**IV. Fees Payable by Lobbyist**

- (a) Annual Fee of \$200.00 per Lobbyist. **This fee is payable as of January 15th of each year.**
  - (b) One-time fee (not annual) of \$100.00 for each Principal represented by Lobbyist. The fee is payable upon filing of Lobbyist registration for each Principal represented by Lobbyist in Village matters.
- 

**V. Miscellaneous Requirements**

- (a) Pursuant to Section 2-11.1 (q) of the Miami-Dade County Code, have you served on the Village Council or been an employee of the Village in the last two years? Check applicable: Yes \_\_\_ No \_\_\_ If yes, state the position or office which you held in the space provided below, since you may be barred from lobbying the Village for a period of up to two years from the time you left your former office or position.

---

---

---

---

---

---

- (b) Pursuant to Section 2-11.1 (s) of the Miami-Dade County Code, as adopted by Village Code Sec. 2-301, a Lobbyist shall state the extent of any business or professional relationship which the registrant has with any member(s) of the Village Council. (Please state below)

---

---

---

---

---

---

- (c) Pursuant to Section 2-11.1 (s) of the Miami-Dade County Code, as adopted by Village Code Sec. 2-301, any person who registers as a Lobbyist shall file an expenditure report listing all expenditures, by category, by principal and in excess of \$25.00. A statement shall be filed even if there have been no expenditures during the reporting period, (i.e. for the preceding calendar year). **The expenditure report is due each July 1<sup>st</sup> at the office of the Village Clerk.**

**OATH**

**"I DO SOLEMNLY SWEAR OR AFFIRM THAT ALL OF THE FOREGOING FACTS ARE TRUE AND CORRECT AND I HAVE READ OR AM FAMILIAR WITH PROVISIONS CONTAINED IN SECTION 2-11.1(S) OF THE MIAMI-DADE COUNTY CONFLICT OF INTEREST AND CODE OF ETHICS ORDINANCE, INCLUDING WITHDRAWAL AND REPORTING REQUIREMENTS, AS ADOPTED BY VILLAGE CODE SECTION 2-301."**

**Signature of Lobbyist:** \_\_\_\_\_ **Date:** \_\_\_\_\_

State of \_\_\_\_\_, County of \_\_\_\_\_

Sworn to and subscribed before me by the above described Lobbyist on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:

-----

Registration accepted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Fee paid: \$ \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Check No. \_\_\_\_\_

\_\_\_\_\_  
Village Clerk

Should you have any additional questions regarding the registration and reporting requirements which are applicable to you, you may call the Miami-Dade County Commission on Ethics and Public Trust at (305) 579-2594. Questions concerning fee information should be directed to the Village Clerk.